

DRIVE THRU JOB FAIR

DON'T STOP RECRUITING! YOU NEED TALENT AND MANY JOB SEEKERS NEED JOBS NOW!

The pandemic has changed recruiting but the workforce system is still here to help you find the talent that you need! We're hosting a Drive Thru Job Fair **September 17** as part of a statewide, unified approach to let job seekers know that there is **still opportunity available** in their local area!

How will the fair work and how can you participate?

- Let us know that you plan to participate by registering at this link: <https://tinyurl.com/Sept17Menasha>
- If you have available positions, you will need to provide **400 one page recruitment flyers for your company**. Your one page document can be printed on one or both sides, 8.5x11" or a smaller size; however, only one page per company! What should you include? Here are some suggestions:
 - Company name, location, logo, etc.
 - Available position(s)
 - How to apply
 - Details about company benefits and/or wages
 - What makes your company special, what is the service or product you provide?
 - Include your Equal Opportunity statement
 - Contact information if a job seeker would like to reach out to your company (email, phone or both)
- The deadline for dropping off your information is: **September 9, 3:30 pm**
- The location for dropping off information is: **Menasha Job Center, 1802 Appleton Rd, Menasha between 9 am and 4:30 pm Monday-Thursday**. Please have recruitment flyers in a bag and put your company name on the outside of the bag and indicate the contents are for the Drive Thru Job Fair
- Your one page document will be inserted into a bag
 - Staff collating bags will be wearing gloves and masks
- Each car attending the Drive Thru Job Fair will be given one bag
- If you have questions about this event or would like to learn more about other locations, contact: Bobbi Miller at bmiller@fvwdb.com or 920-470-0837

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